

## Summary Note of Council Meeting held on 5 June 2020

*NB Some matters have not been included for reasons of confidentiality*

<b>Present</b>	President Burnet Deputy President Pritchard Vice President Hothi Mr Sobhan Afzal Dr Rimla Akhtar Mrs Eleanor Bentley Mr Clive Bellingham Mrs Margaret Bunyan Ms Alison Cornwell Mr David Cruickshank Mr Bernard Dunn Mr Robert Grome Mr Jason Harvie	Dame Lin Homer Mr Alan Horn Mr Philip Johnson Mr Michael Kay Ms Suzy Kerton Mr Nick Lander Mr Colin McClatchie Mr Peter Mitchell Professor Catriona Paisey Mrs Louise Page Mr Jim Robertson Mrs Ana Stewart Lord Wallace of Tankerness Mr John Watson
<b>In Attendance</b>	Mr Bruce Cartwright (CEO) Mark Allison (Executive Director, Learning) Alice Deakin (Executive Director, Learning (Designate)) Lesley Glen (COO) Frances Horsburgh (ICAS Secretary)	Michelle Mullen (Executive Director, Standards) Sarah Speirs (Executive Director, Member Engagement and Communications) Carolyn Spencer (Executive Director, Customer Experience) Craig Ashall (Finance Director) Loree Gourley (Chair of Ethics Board) (attended for Minute Item 1882.2)

### 1. BACKGROUND

The meeting was the first Council meeting to be held since the 2020 AGM and the new members of Council (Mrs Bunyan, Mr Kay, and Mrs Page) were welcomed. The meeting was held by Teams audio/video conference due to lockdown restrictions. There were no declarations of interest.

### 2. PRESIDENT'S REPORT

The President presented a short update on recent ICAS-related activities and reported that the Office Bearer team (comprising herself, Deputy President Pritchard and Vice President Hothi) had held regular meetings, attended an induction session for new members of Council, and participated in two webinars, including one on diversity.

### 3. CHIEF EXECUTIVE'S REPORT & STRATEGY UPDATE

The CEO began his update by discussing the ICAS' response to the George Floyd incident in the US that had been recently published. He commented that historically, it had not been ICAS policy to comment on matters, but during the course of the week, it had become clear that members were seeking a public statement from ICAS, but following discussions with the President and Office Bearer team, he had reached the conclusion that it was the right thing to do. The matter had demonstrated that ICAS should do more on equality, diversity and inclusion. Council supported the approach, and was pleased that ICAS had established its position on the matter, but agreed that it had highlighted how much work needed to be done in the ED+I field

Council then discussed the CEO report and finance update, noting the changes that had been introduced in response to the COVID-19 situation.

### 4. STRATEGIC INSIGHTS FROM COVID-19 ENVIRONMENT

The Executive Team summarised its proposal for developing strategy in light of the changes that COVID-19 had instigated and advised Council that it did not intend to abandon the current strategy, but

instead would look to seize the opportunities that had been created by lockdown and incorporate the adaptations into the operating model. The Executive Team also began an initial consultation on the approach and options for setting the 2021 subscription fees

**5. [ITEM REDACTED]**

**6. ICAS STAFF PENSION SCHEME – TRIENNIAL REVIEW ARRANGEMENTS**

Council reviewed the proposed timetable and agreed the governance for completing the triennial valuation of the staff pension scheme.

**7. AML FUNDING MODEL**

Council considered and agreed the proposal for the AML funding model. Responsibility for deciding when the model would be implemented was delegated to the Regulation Board.

**8. [ITEM REDACTED]**

**9. PROPOSED AMENDMENTS TO RESIGNATION PROCESS**

Council agreed the proposal to amend the process for accepting resignations from members to make it more efficient.

**10. REPORTS TO COUNCIL**

Council received reports from the Qualifications Board, Ethics Board and the Guthrie Group (the Equality, Diversity and Inclusion Group).

**11. NOMINATIONS COMMITTEE RECOMMENDATIONS**

Council approved appointments to ICAS Boards and Committees on the recommendation of Nominations Committee.

**12. DEATHS OF MEMBERS**

The President invited members of Council to observe a period of silence to reflect on the deceased members who had been notified to ICAS since the last Council meeting.

**13. 2020 COUNCIL WORKPLAN**

Council noted the amendments to the Workplan that had been proposed.

**14. COUNCIL EVALUATION – ACTION PLAN UPDATE**

Council noted the updated plan showing progress made on completing the agreed actions.

**15. OVERSIGHT BOARD MINUTES OF MEETINGS HELD ON 13 MARCH & 24 APRIL 2020**

The minutes of the meeting were noted.

**16. DRAFT AUDIT & RISK COMMITTEE MINUTES OF MEETING HELD ON 20 MARCH 2019**

The minutes of the meeting were noted.

**17. ANY OTHER BUSINESS**

The business raised was discussed. President Burnet declared the meeting closed and thanked members of Council for their input.