

**SUMMARY NOTE of the meeting of the ICAS QUALIFICATIONS BOARD
on Thursday 24 February 2022
(held remotely via Microsoft Teams)**

NB Some matters discussed have not been disclosed for reasons of confidentiality

Present:

Ben Avery	Abellio East Midlands Railway
Elizabeth Blythin	KPMG
Gail Boag	Executive Director, Learning
Louise Coops	EY
David Cruikshank	Chair
Chris Hunter	Deloitte
Gillian McGorry	Natwest Group
Laura Morrison	EY
Jim Robertson	ICAS Council Member
Carolyn Spencer	ICAS Executive Director - Customer Experience
Ana Stewart	PIM
Ian Stuart	Morgan Stanley
Lindsay Tibbetts	University of Aberdeen [from Item 4]

In attendance:

Bruce Cartwright	ICAS CEO [observing]
Poppy Collinson	ICAS Director of Business Development [observing]
Cat Devaney	ICAS Director of Professional Qualifications
Susan McKenna	Deputy ICAS Secretary
Paula Wilcock	ICAS Director of Quality Assurance and Policy
Dr Bill Harvey	PIM, TPE Exam Board [Item 4 only]

Apologies:

Gillian Alexander	PWC
Karen Stewart	Anderson Anderson Brown

1. BACKGROUND

This was the first meeting of the Qualifications Board in 2022.

2. INTRODUCTION TO EXECUTIVE DIRECTOR, LEARNING

Gail Boag introduced herself to the Board outlining her background and career biography, most recently as Dean of the Business School at Edinburgh Napier University. In light of recent discussions with members of the Learning Team, immediate priorities for Learning and Learning Transformation had been identified and were highlighted to the Board. A short question-and-answer session followed.

3. QUALIFICATIONS BOARD ACTION POINT TRACKER

The Board noted the Action Point Tracker. This would be discussed in detail at the April meeting.

4. TPE EXAM BOARD PUBLIC INTEREST MEMBER ANNUAL REPORT 2021

Dr Bill Harvey joined the meeting and presented his TPE Exam Board Public Interest Member (PIM) Annual Report for 2021 which had been previously circulated. It was noted that this was Dr Bill Harvey's final report to the Board, his contract with ICAS having come to an end.

The Board noted the TPE Exam Board PIM Annual Report for 2021 and thanked Bill for his contribution as PIM over the past seven years. Dr Bill Harvey then left the meeting.

5. **TPS UPDATE**

Cat Devaney and Paula Wilcock presented a Slideshow providing an update on TPS results for the 2021 assessment diets and actions to be taken for 2022. A proposal was presented for syllabus changes to TPS Financial Reporting. Following discussion, the Board noted the TPS Update and agreed that Out of Meeting approval by email would be sought for the proposed syllabus changes to allow the Board Members time to consider the matter. **Post meeting Note:** the proposal was approved by email on 25 February 2022.

6. **STUDENT ACTIVITIES UPDATE**

The Student Activities Update was taken as read. Online offering of courses was discussed as Learning move into implementing the blended delivery approach in 2022. Following discussion, the Board noted the Student Activities Update.

7. **ANY OTHER BUSINESS**

A Paper from the Deputy ICAS Secretary and the Director of Quality Assurance and Policy on Qualifications Board Terms of Reference had been uploaded to the Reading Room on Admincontrol for consideration and feedback prior to discussion at the April meeting.

No other business was raised.