

**SUMMARY NOTE of a meeting of the ICAS QUALIFICATIONS BOARD
on Wednesday 23 October 2024
(Held in person at CA House + remotely via Microsoft Teams)**

NB: Some matters discussed have not been disclosed for reasons of confidentiality.

ATTENDEES	
Gillian Alexander	PwC
Gail Boag	ICAS Executive Director, Learning
Louise Coops	EY
Lynn Currie	University of Glasgow
Cameron Dunlop	Manchester Airports Group
Elizabeth Gammie	Chair
Kevin Johnson	Deloitte
Gillian McGorry	NatWest Group
Martin Osler	Johnston Carmichael
Ana Stewart	PIM
Ian Stuart	Morgan Stanley
Kirsty Welsh	Lloyds Banking Group
ICAS ATTENDEES	
Poppy Collinson	Director of Business Development and Commercial
Chris Cunnane	Head of Syllabus and New Curriculum Development
Cat Devaney	Director of Professional Qualifications
Ali Douglas	Head of Learning Pathways [items 8, 9, 10]
Vikki Douglas	Senior Manager, Professional Development [item 16]
Emily Napier	Quality Assurance & Regulations Manager [Secretary]
Paula Wilcock	Director of Quality, Assessment and Policy
APOLOGIES	
Stacy Morris	KPMG
Jim Robertson	ICAS Council Member
OBSERVERS	
Alison Stiles	FRC Professional Oversight Team [online via Teams]

1.	<p>BACKGROUND</p> <p>This was the third meeting of the Qualifications Board in 2024.</p>
2.	<p>QUALIFICATIONS BOARD ACTION POINT TRACKER</p> <p>The ICAS Executive Director, Learning updated the Board on the action tracker. The Board noted the status of the actions and approved the content.</p>
3.	<p>PERFORMANCE UPDATE</p> <p>The ICAS Executive Director, Learning update the Board on recent performance against KPIs. Questions raised were answered to the Board's satisfaction and the report noted.</p>
4.	<p>STUDENT ACTIVITIES UPDATE</p> <p>The ICAS Director of Professional Qualifications gave a verbal update to the Board on CA20. Questions raised were answered to the Board's satisfaction and the report noted.</p> <p>An update on CA24 was included in the afternoon strategy session.</p>
5.	<p>UPDATE ON ICAS PATHWAYS</p> <p>The ICAS Head of Learning Pathways presented two papers on the various ICAS pathways and an introduction to a new accelerated ACCA pathway. The Board approved the proposed changes which will now be taken forward for Council approval.</p>
6.	<p>AUTHORISED TRAINING OFFICE (ATO) APPROVALS</p> <p>The Board considered and approved recommendations given by the ICAS ATO Review Committee in respect of new ATO authorisations. Questions raised were answered to the Board's satisfaction and the report was approved.</p>

7.	<p>STUDENT REQUESTS INCLUDING APPLICATION PROCESS/GUIDING PRINCIPLES</p> <p>The ICAS Head of Learning Pathways presented a paper on 'guiding principles' that the Board should follow when reviewing student requests i.e. further assessment attempts or an extension to the qualification clock. Four individual student requests were then discussed and outcomes agreed by Board.</p>
8.	<p>RISK MONITORING</p> <p>The ICAS Executive Director, Learning presented the updated Learning Risk Register for October 2024, which had been previously circulated. Questions raised were answered to the Board's satisfaction and the report was approved.</p>
9.	<p>UPDATE ON SKILLS ASSESSMENT PANEL APPOINTMENTS</p> <p>The ICAS Director of Quality, Assessment & Policy presented a paper in respect of an appointment to the Skills Assessment Panel. The Board approved the paper with no questions raised.</p>
10.	<p>FRC KEY FACTS AND TRENDS IN THE ACCOUNTANCY PROFESSION 2024</p> <p>The Board noted the FRC Key Facts and Trends in the Accountancy Profession document with no questions raised.</p>
11.	<p>ANY OTHER BUSINESS</p> <p>The ICAS Director of Quality, Assessment & Policy appraised the Board of the lines of enquiry for the annual Ofqual Statement of Compliance. No questions were raised by the Board.</p> <p>The Board then adjourned for a break.</p>
12.	<p>STRATEGY SESSION</p> <p>The afternoon strategy session was led by the Executive Director, Learning and the Director of Professional Qualifications and focussed on;</p> <ul style="list-style-type: none"> ➤ A comprehensive overview of CA24, including outcomes and future plans for CPD. ➤ An introductory conversation on ICAS' international strategy. <p>The Chair then declared the meeting closed.</p>